



CITY OF BELLEAIR BLUFFS
APPLICATION FOR CONSIDERATION OF BOARD/COMMITTEE APPOINTMENT
(Board/Committee Members must be residents of the City of Belleair Bluffs)

PLEASE PROVIDE A ONE-PAGE RESUME WITH THIS APPLICATION

PERSONAL INFORMATION:

Name: _____

Home Address: _____

E-mail Address: _____

Phone: _____ Cell: _____

How long have you been a resident of Belleair Bluffs? _____ Are you a registered voter in the City? _____

EMPLOYMENT:

Employer: (Name/Address) _____

Occupation: _____

If retired, former occupation: _____

EDUCATION/EXPERIENCE:

Degree(s) Received: _____ School/College: _____

Volunteer Experience/Community Service/Other Applicable Experience:

Please note active membership on any other boards/committees/non-profit organizations: (Note dates/name of organization/title, if applicable.)

BOARD INTEREST:

1. Have you ever been a member of a board? YES _____ NO _____

If yes, please specify: _____

Board

Dates of Service

Board

Dates of Service

2. What is your understanding of the board's duties and responsibilities? _____

3. What background and/or qualifications do you have that you feel would qualify you to serve?

4. What do you hope to accomplish by serving? _____

5. What do you feel is the most pressing issue facing your prospective board?

6. Describe ways you have contributed to the community? _____

7. Please provide any additional information you feel would be useful in considering your application.

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8. What board(s)/committee(s) are you interesting in serving? *(Number in order of preference.)*

_____ Finance Advisory Committee (Reviews budget, financial policies and procedures, and other financial related matters. The Committee makes recommendations to the City Commission geared toward fiscal sustainability of the City). Meetings are determined by the Committee

_____ Planning Board– (Makes recommendations to the City Commission regarding the City’s Comprehensive Plan, the historic site designations, land use changes, site plans and special use permits. Members of this Board also serve on the Board of Appeals. Meetings are set by request of the Commission. See City code section – Article V – Planning Board

_____ Board of Adjustment (Is established to hear and decide on requests for variances to zoning regulations based upon a hardship or other unusual circumstance as defined by specific criteria). This is a Quasi-Judicial Board
Meetings are set by request of the City Clerk. See City code section – Article IV – Board of Adjustment

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STANDARDS OF CONDUCT

RECOGNIZING THAT PERSONS HOLDING A POSITION OF PUBLIC TRUST ARE UNDER CONSTANT OBSERVATION, AND RECOGNIZING THAT MAINTAINING THE INTEGRITY AND DIGNITY OF YOUR PUBLIC APPOINTMENT IS ESSENTIAL FOR MAINTAINING HIGH LEVELS OF PUBLIC CONFIDENCE IN OUR INSTITUTIONS OF GOVERNMENT AND IN THE IMPARTIALITY OF THE VOLUNTEER BOARDS, EVERY APPOINTED BOARD MEMBER PLEDGES TO ADHERE TO THE FOLLOWING STANDARDS OF CONDUCT

1. Regularly attend all scheduled meetings. *Board members who miss three (3) meetings within any twelve (12) month period shall automatically forfeit such appointment.*
2. Prepare for each meeting.
3. Create a positive environment in meetings.
4. Maintain an attitude of courtesy and consideration toward colleagues, citizens and staff during all discussions and deliberations.
5. Allow citizens, colleagues and staff sufficient opportunity to present their views, within the prescribed rules for conduct of meetings.
6. Avoid the use of abusive, threatening or intimidating language or gestures directed at colleagues, citizens or staff.
7. Avoid comments, body language or distracting activity that conveys a message of disrespect and lack of interest.
8. Respect all local, state and federal laws, rules and other regulations.
9. Publicly acknowledge the appointed position when asked about a decision of the board for which you serve.
10. Not engage in harassing behavior or unwelcome conduct of a sexual nature towards other Board Members, employees, or citizens.
11. Members shall uphold the prestige of their appointed position, and avoid impropriety and the appearance of impropriety.
12. Members shall not convey the impression that they are in a position to influence the outcome of a decision of the Board, and shall not attempt to use their office to influence or sway professional staff recommendation.

The understanding and performance of Board Appointees in meeting these Standards of Conduct is affirmed by the following signature:

Printed Name: _____

Signature: _____ Date: _____

If appointed, I will notify the City of Belleair Bluffs of any changes in my residence or of any relevant changes that would affect my appointment. I will also notify the City of any potential conflicts of interest arise. I am not employed by, or a member of, any business entity (business of non-profit) with proposals, programs, contracts, requests, or any other matters that may become before the City Commission for review, funding or support during the next two years. I certify this application is complete, truthful, and accurate to the best of my knowledge.

Please return this application and resume to: Alexis A. Silcox, City Clerk, via email at: asilcox@belleairbluffs-fl.gov, or by mail to: City of Belleair Bluffs, Attn: Alexis Silcox, 2747 Sunset Blvd., Belleair Bluffs, FL 33770

Note: Boards require Belleair Bluffs residency, this application must be accompanied by a copy of one of the following:

- Current voter registration within city limits
- Valid current Florida Drivers' License issued to an address within city limits
- Declaration of Domicile filed with the city clerk affirming residency within city limits

Planning Board/Board of Adjustment applicants only:

Do you possess a background in the following (check all that apply):

____ historic preservation

____ building or landscape architecture

____ urban planning

____ real estate

____ building/construction trades

____ environmental sciences

____ civil or transportation engineering, or a related field